



Office of the Executive Vice Chancellor and Provost

August 8, 2022

On behalf of the Office of Academic Affairs, I am excited to welcome you to Southern University and A&M College for the fall 2022 term. It is my hope you have completed the Admissions process, finalized all financial obligations within the Office of Student Financial Aid, attended, or planning to attend the final sessions of New Student Orientation (August 11-12).

Please note the following prior to your arrival:

- **Move- In Instructions**
 - All students who received an on-campus housing assignment should review Move-In Instructions provided via email from reslife@subr.edu. Immediately after moving in, students should meet the University College team and Ambassadors at the F.G. Clark Activity Center.
 - Students **with** housing assignments are required to be verified in MedProctor as vaccinated or with an approved exemption to move in. Please submit documentation using the following website: www.subr.edu/vaccine. Unvaccinated students must submit, by email, a negative COVID-19 PCR test to studenthealthcenter@subr.edu to move in. Verification must take place two (2) days before move in. **No Exceptions!**
 - **Students are only allowed to bring two persons to assist on move-in day.**

- **Final New Student Orientation Sessions**
 - **Thursday, August 11, 2022-** This orientation session is hosted for students who are scheduled to move-in to **Totty and Jones Hall** between the hours of 6 a.m. and 2 p.m. After move-in you will report directly to the F.G Clark Activity Center. All students should be seated inside the F.G. Clark Activity Center no later than 2 p.m. and prepare for the BIG WELCOME!
 - **Friday, August 12, 2022-** This orientation session is hosted for first year whoo are scheduled to move-in to **Shade, Bradford, Bethune, Grandison, Reed, White Halls, and other assigned locations** between the hours of 6 a.m. and 2 p.m. After move-in you will report directly to the F.G Clark Activity Center. All students should be seated inside the F.G. Clark Activity Center no later than 2 p.m. for the BIG WELCOME!
 - [New Student Orientation Session 5 Booklet](#)
 - Parents are welcome to attend, but their participation is optional. There will be a Parent Panel Discussion while students are meeting with Advisors.
 - First year and first-time Transfer students who will commute to campus are highly encouraged to attend the Orientation Session on Friday, August 12, 2022. Commuter students should arrive at 9 a.m. to take Student IDs, pick up Swag Bag, meet campus partners and prepare for the 2 p.m. BIG WELCOME.

- **University College Registration Hold**
 - This Registration Hold only prohibits a student from registering for their own courses until 31 credit hours are earned. After successfully earning 31 credit hours, the Registration Hold will be removed, and students will transition to one of our premiere Academic Colleges to continue their journey with their respective Faculty Advisor.
 - Students without schedules will have a full-time schedule prior to Monday, August 15, 2022, by 5 p.m. Advisors and Academic Departments are working tirelessly to ensure we meet the demand of this incoming class.
 - Students with class schedules, be sure to log-in to Self-Service Banner and review at your earliest.

- Adjustments will ***only*** be made if there is an error with a course (i.e., If the student successfully passed a course as a Dual Enrollment scholar and the transcript was recently received.)
- **Student IDs**
 - Students will take their Student ID photo on Thursday and Friday during New Student Orientation Check-In between 9 a.m. and 2 p.m.
 - IDs will be retrieved during the **mandatory** Induction/Pinning Ceremony for all first year and first-time Transfer students.
- **Follett Bookstore Fee**
 - Books and applicable materials are included in tuition and fees and is paid along with all university charges using financial aid or other methods of payment.
- **Mandatory Induction/Pinning Ceremony**
 - The Induction/Pinning Ceremony is scheduled for Sunday, August 14, 2022, at 9 a.m.
 - Attire: Black and White Professional attire
 - Location || F.G Clark Activity Center
- **Traffic and Parking**
 - Students with cars are **required** to have their vehicle registered with Southern University Police Department. Students will have an opportunity to register their vehicles on Thursday, August 11 and Friday, August 12 from 9 a.m.- 2 p.m. in the F.G. Clark Activity Center.
- **Academic Advisors**
 - *University College Advisor*- Serving students who have earned 0-30 credit hours (W.W. Stewart Hall 3rd Floor) [University College Academic Advisors](#)
 - *Faculty Advisor*- Serving students who have earned 31+ credit hours [Faculty Advisor, Chairs, and Deans Contact Information](#)
 - *Athletic Advisor*- Serving Athletes only [Athletic Staff Director](#) || ajennae_dillon@subr.edu, Director of Student Athlete Academic Services
 - *Honors College Advisors*- Serving Honors College Scholars only eric_pugh@subr.edu || deadra_james@subr.edu
- **Complete Enrollment**
 - All students are required to “complete enrollment” every semester to avoid courses being purged. Enrollment can be completed via Self-Service Banner. Purging of courses for nonpayment is scheduled for August 23, 2022, at 5pm.
- **Mask Mandate**
 - The Southern University and A&M College campus community are required to wear masks inside academic facilities (i.e., classrooms) always.

If your plans have changed and you are no longer attending Southern University and A&M College for the fall 2022 semester, please complete the “Change of Plans” form. [Change of Plans Form- Click Here](#)

We are excited to see you later this week! Safe travels to you and your family.

In health and happiness,

Zackeus D. Johnson, Ph.D.


Assistant Vice Chancellor, Academic Affairs
Activity Director-Title III